

Date: 2nd June 2026
Ref: CORP 26/27 - 013

Dear xxx

Freedom of Information request: Executive Office Costs (CORP 26/27 – 013)

Thank you for your request for information which the Trust received on 24th April 2026.

Your Request:

- 1. The number of full-time equivalent staff assigned to support the Chief Executive and Chair (including private office, communications, and strategy roles) in each of the past three financial years.*
- 2. The total annual salary cost of these staff in each of those years.*
- 3. Any expenditure since 1 April 2022 on refurbishment, furniture, fittings, artwork, or decorative items for offices used by the Chief Executive, Chair, or Executive Directors, including item descriptions and costs.*

Please find the Trust's response below:

- 1. The number of full-time equivalent staff assigned to support the Chief Executive and Chair (including private office, communications, and strategy roles) in each of the past three financial years.**

Less than 6 FTE staff.

Where the figure provided is less than 6, and where simple calculations could identify fields that contain less than 6, the Trust has applied an exemption under Section 40(2) (personal data) of the Freedom of Information Act 2000. This is because the Trust believes there is a potential risk of individuals being able to be identified if the figures were disclosed.

- 2. The total annual salary cost of these staff in each of those years.**

The staff assigned to the CEO and Chair have been within Agenda for Change pay band 6 (for 26/27 this is £40559 - £48841).

- 3. Any expenditure since 1 April 2022 on refurbishment, furniture, fittings, artwork, or decorative items for offices used by the Chief Executive, Chair, or Executive Directors, including item descriptions and costs.**

The Trust undertook a wider refurbishment programme at the Nantgarw HQ building during 2025. The works included full decoration, flooring replacement, electrical alterations, ceiling works and

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furniture replacement across the building, including general office accommodation, reception/open plan areas and executive office accommodation.

The decoration and refurbishment works were commissioned and financially recorded as a complete building refurbishment project and individual office decoration/refurbishment costs were not separately captured or apportioned to specific offices occupied by the Chief Executive, Chair or Executive Directors.

The overall refurbishment works included:

- HQ refurbishment works including flooring, decoration and associated building refurbishment works – £63,448.28 incl. VAT – 17/01/2025

Furniture replacement works formed part of a wider office furniture procurement exercise and included the following:

- Ground Floor and wider office furniture replacement works, including Chief Executive office accommodation – £29,990.82 incl. VAT – 03/02/2025

Separate executive office furniture packages were also procured for:

- Chair office accommodation replacement – £5,540.40 incl. VAT – 13/08/2025

Additional executive office accommodation furniture replacement included:

- Director of Nursing office accommodation – £1,271.47 excl. VAT – 15/01/2026
- Chief Operating Officer office accommodation – £903.47 excl. VAT – 15/01/2026

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

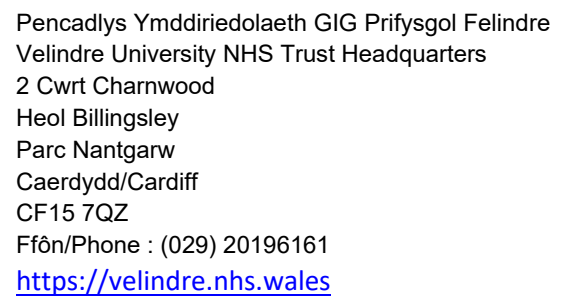
You should forward your complaint to:

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

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Yours sincerely

Non Gwilym
Interim Director of Corporate Governance
Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
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