

Dear xxx

**Freedom of Information request: Smoke Free Policy (CORP 2025 – 055)**

Thank you for your request for information which the Trust received on 4<sup>th</sup> March 2025.

Your Request:

*I am looking for policy information about secondhand smoke exposure to staff undertaking home visits. Could you provide me with the latest smoke free policy (pdf) for your organisation.*

*Could you also provide some additional details about any documented ongoing plans to update the current policy*

Please find the Trust's response below:

Velindre University NHS Trust does not conduct home visits.

Our Smoke Free policy can be found here: <https://velindre.nhs.wales/policies/workforce-and-od/wf56-smoke-free-policy/>

This policy is currently under review and due to be completed within the next few months. This will then be published on our website - <https://velindre.nhs.wales/about-us/policies/>

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:

Mr Ian Bevan via [FOI.VUNHST@wales.nhs.uk](mailto:FOI.VUNHST@wales.nhs.uk)  
Head of Information Governance  
Velindre University NHS Trust  
2, Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff / Caerdydd  
CF15 7QZ

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu'r Saesneg.  
Velindre University NHS Trust is happy to receive communication in Welsh or English.



Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre  
Velindre University NHS Trust Headquarters  
2 Cwrt Charnwood  
Heol Billingsley  
Parc Nantgarw  
Caerdydd/Cardiff  
CF15 7QZ  
Ffôn/Phone : (029) 20196161  
<https://velindre.nhs.wales>

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales  
2nd Floor  
Churchill House  
Churchill Way  
Cardiff  
CF10 2HH  
Telephone: 0330 414 6421  
email: [wales@ico.org.uk](mailto:wales@ico.org.uk)

Yours sincerely

**Non Gwilym**  
**Interim Director of Corporate Governance**  
Velindre University NHS Trust  
2 Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff  
CF15 7QZ

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