

Dear xxx

Freedom of Information request: Job Planning – Pharmacists (CORP 25/26 – 072)

Thank you for your request for information which the Trust received on 4th July 2025.

Your Request:

1. *In your organisation, do you employ “job planning” for pharmacists (job planning in this instance is typically the division of a working week into half day “sessions” allocated to commitments such as clinical work, development, supporting professional activities time, teaching, research, etc)?*
2. *How many pharmacists do you employ? Please state headcount.*
3. *Of the pharmacists that you employ, how many have job plans?*
- 4a. *For each pharmacist with a job plan, please provide the proportion of contracted hours allocated to protected* time for supporting professional activities (SPA), also known as protected learning time or professional development time.*
- 4b. *For each pharmacist without a job plan, please provide the proportion of contracted hours allocated to protected time for supporting professional activities (SPA), also known as protected learning time or professional development time.*
5. *If it is not possible to provide an answer to question 4a or 4b, please provide the recommended allocation to supporting professional activities (SPA), also known as protected learning time or professional development time, in hours per week for a full-time employed pharmacist.*

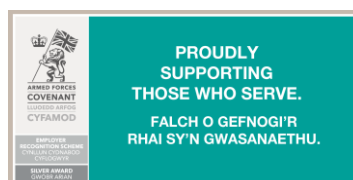
**For the purposes of this FOI request, protected is defined as a time allocation that should be uninterrupted and dedicated to non-mandatory training and development, although this may not always be the case.*

Please find the Trust’s response below:

1. **In your organisation, do you employ “job planning” for pharmacists (job planning in this instance is typically the division of a working week into half day “sessions” allocated to commitments such as clinical work, development, supporting professional activities time, teaching, research, etc)?**

Yes

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu’r Saesneg.
Velindre University NHS Trust is happy to receive communication in Welsh or English.



2. How many pharmacists do you employ? Please state headcount.

24

3. Of the pharmacists that you employ, how many have job plans?

6

4a. For each pharmacist with a job plan, please provide the proportion of contracted hours allocated to protected* time for supporting professional activities (SPA), also known as protected learning time or professional development time.

8% x3 and 5% x3

4b. For each pharmacist without a job plan, please provide the proportion of contracted hours allocated to protected time for supporting professional activities (SPA), also known as protected learning time or professional development time.

5%

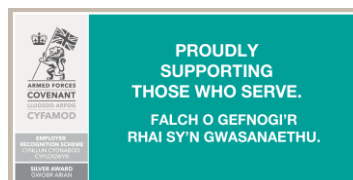
I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu'r Saesneg.
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Information Commissioner's Office - Wales
2nd Floor
Churchill House
Churchill Way
Cardiff
CF10 2HH
Telephone: 0330 414 6421
email: wales@ico.org.uk

Yours sincerely

Non Gwilym
Interim Director of Corporate Governance
Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
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Cardiff
CF15 7QZ

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