

Date: 21st March 2025
Ref: CORP 2025 - 045

Dear xxx

Freedom of Information request: Rostering (CORP 2025 – 045)

Thank you for your request for information which the Trust received on 27th February 2025.

Your Request and the Trust's response can be found Appendix 1.

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff / Caerdydd
CF15 7QZ

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales
2nd Floor,
Churchill House,
Churchill Way,
Cardiff,
CF10 2HH
Telephone: 0330 414 6421
email: wales@ico.org.uk

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu'r Saesneg.
Velindre University NHS Trust is happy to receive communication in Welsh or English.



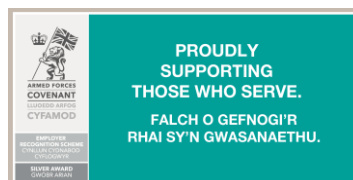
Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre
Velindre University NHS Trust Headquarters
2 Cwrt Charnwood
Heol Billingsley
Parc Nantgarw
Caerdydd/Cardiff
CF15 7QZ
Ffôn/Phone : (029) 20196161
<https://velindre.nhs.wales>

Yours sincerely

**Non Gwilym
Interim Director of Corporate Governance**

Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

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APPENDIX 1

1. Please provide the rostering solution used for the below staffing groups. Where more than one supplier is used for each staff group, please provide the name of each supplier.

- **Medical & Dental**
 - Not applicable
- **Nursing & Health Care Assistants**
 - Loop (formerly known as Allocate) – Velindre Cancer Service (VCS).
 - E-Rostering (ERS) – Welsh Blood Service Collections Staff (WBS).
- **Scientific, Therapeutic & Technical Staff including of Allied Health Professionals**
 - Not applicable
- **Administration and Estates**
 - Not applicable

2. Please list below the staffing groups where e-rostering is currently live and being used?

The Trust only uses e-rostering for Nursing and Health Care Assistants.

3. Please tick the below Medical Specialities that are currently rostered on the system

- **General Medicine** – not applicable
- **General Surgery** – not applicable
- **Anaesthetics** – not applicable
- **Obstetrics and Gynaecology** – not applicable

4. What percentage of workforce are rostered on the system? Please list the percentages by the staffing groups listed below-

- **Medical & Dental** – not applicable
- **Nursing & Health Care Assistants** – Approximately 300 nursing staff utilise Loop in VCS which is around 75%
- **Scientific, Therapeutic & Technical Staff including of Allied Health Professionals** – not applicable
- **Administration and Estates** – not applicable

5. What is the contract start date for your rostering supplier/suppliers? Please list the name of the supplier and contract start date.

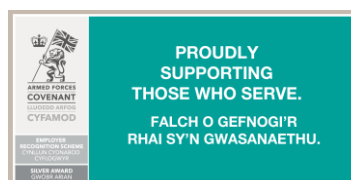
Allocate Software – 2021

ERS – not applicable (In-house developed solution)

6. What is the contract end date for your rostering supplier/suppliers? Please list the name of the supplier and contract end date.

Allocate Software – January 2026

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7. What was the annual cost of your rostering supplier/ suppliers for the financial year 22/23 (April 2022 - March 2023)?

Loop - £10'300

8. Did the organisation use a framework to procure your rostering supplier/ suppliers? Please state the name of the supplier and framework it was procured from.

Procurement was on an All Wales basis via NHS Shared Services Partnership, please direct your query to shared.services@wales.nhs.uk

9. From the table below please indicate which interfaces are being used and at what frequency?

Interface	In/Out	Daily	Weekly	Monthly	Ad Hoc
ESR Generic Attendance Inbound Interface					Out
ESR Generic Absence Inbound Interface					Out
ESR Generic Outbound Interface					In
E-Job Planning					
In/Out					
Junior Doctors					
In/Out					
Staffbank / Agency					In/Out
Identity Provider Servers					In/Out

The following interfaces are used daily (these apply to Loop only):

- ESR Generic Attendance Inbound Interface
- ESR Generic Absence Inbound Interface
- ESR Generic Data Warehouse Interface
- Rostering Outbound (addl inst) - Allocate

There no interfaces associated with the WBS ERS platform.

Self Rostering

- 1. Does your organisation use self rostering? (If yes, please complete the below questions. If no, please ignore) – not applicable**
- 2. Please list below the staffing groups where self- rostering is currently being used?**
- 3. What percentage of your workforce is currently utilizing self-rostering?**
- 4. Are manual or technology based mechanisms used to facilitate self-rostering?**

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