

Date: 17th October 2024
Ref: CORP 2024 - 194

Dear xxx

Freedom of Information request: Exception Reports 2022/23 and 2023/24 – (CORP 2024 - 194)

Thank you for your request for information which the Trust received on 7th October 2024.

Your Request:

- 1) *Does your Trust use “Exception Reports” that are used by doctors when day-to-day work varies significantly and/or regularly from the agreed work schedule?*
- 2) *If so, how many exception reports were logged as raising an immediate safety concern in the a) 2022/23 and b) 2023/24 financial years?*
- 3) *With respect only to the financial year 2023/24, please state for each occurrence (a) when the incident took place, (b) which Trust site it related to and (c) provide a detailed, verbatim account of how the doctor described the concern.*

Please find the Trust’s response below:

1) Does your Trust use “Exception Reports” that are used by doctors when day-to-day work varies significantly and/or regularly from the agreed work schedule?

No, the Trust does not use Exception Reports for use by doctors when day-to-day work varies significantly and/or regularly from the agreed work schedule.

Questions 2 and 3 are not applicable.

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff / Caerdydd
CF15 7QZ

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu’r Saesneg.
Velindre University NHS Trust is happy to receive communication in Welsh or English.

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales
2nd Floor,
Churchill House,
Churchill Way,
Cardiff,
CF10 2HH
Telephone: 0330 414 6421
email: wales@ico.org.uk

Yours sincerely

Non Gwilym
Interim Director of Corporate Governance
Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

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