

Date 18<sup>th</sup> April 2024  
Ref: CORP 2024 - 061

Dear xxxx

### **Freedom of Information request: HR and payroll information (CORP 2024 - 061)**

Thank you for your request for information which the Trust received on 15<sup>th</sup> March 2024.

Your Request:

1. *What software do you use for your payroll, hr and finance solutions, how much annually do you spend on each, when does each contract expire?*
2. *Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to?*
3. *How many people do you pay each month using your payroll solution?*
4. *How many pensioners do you pay using your payroll solution?*
5. *Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents?*
6. *What is the employee count in your organisation?*
7. *Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation?*
8. *Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc?*
9. *Who in your organisation is the head of service for HR and Payroll software or services and what is their role?*

Please find the Trust's response below:

1. **What software do you use for your payroll, hr and finance solutions, how much annually do you spend on each, when does each contract expire?**

The NHS Electronic Staff Record (ESR) is used as a joint HR / Payroll System and is supplied through IBM. The annual cost for ESR was £62,224.56 in 2023/24

2. **Do you manage your payroll in-house or do you outsource it if so, who do you outsource it to?**

NHS Wales Shared Services Partnership (NWSSP) provide Payroll Services to All Wales NHS Organisations.

3. **How many people do you pay each month using your payroll solution?**

1768 Substantive Staff

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu'r Saesneg.  
Velindre University NHS Trust is happy to receive communication in Welsh or English.



**4. How many pensioners do you pay using your payroll solution?**

None

**5. Do you use Microsoft power platform technologies such as Power Automate, Power Virtual Agents?**

Yes.

**6. What is the employee count in your organisation?**

1768 Substantive Staff

**7. Do you collaborate with other organisations in the delivery of HR & Payroll shared services? If so which organisation?**

The Trust's HR and Payroll Services are provided through NHS Wales Shared Services Partnership (NWSSP).

**8. Do you work with any industry experts such as ATOS, KPMG, EY, Accenture etc?**

No.

**9. Who in your organisation is the head of service for HR and Payroll software or services and what is their role?**

The Director of Employment Service in NHS Wales Shared Services Partnership (NWSSP) which includes Payroll Services.

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:

Mr Ian Bevan via [FOI.VUNHST@wales.nhs.uk](mailto:FOI.VUNHST@wales.nhs.uk)  
Head of Information Governance  
Velindre University NHS Trust  
2, Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff, CF15 7QZ

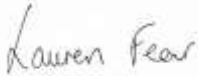
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Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales  
2nd Floor,  
Churchill House,  
Churchill Way,  
Cardiff,  
CF10 2HH  
Telephone: 0330 414 6421  
email: [wales@ico.org.uk](mailto:wales@ico.org.uk)

Yours sincerely



**Lauren Fear**  
**Director of Corporate Governance and Chief of Staff**  
Velindre University NHS Trust  
2 Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff  
CF15 7QZ

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