



Ymddiriedolaeth GIG
Prifysgol Felindre
Velindre University
NHS Trust



Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre
Velindre University NHS Trust Headquarters
2 Cwrt Charnwood
Heol Billingsley
Parc Nantgarw
Caerdydd/Cardiff
CF15 7QZ
Ffôn/Phone : (029) 20196161
<https://velindre.nhs.wales>

Date: 25th June 2024
Ref: CORP 2024 - 116

Dear xxx

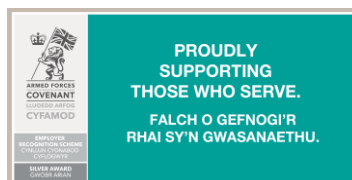
Freedom of Information request: Job Planning and Appraisals (CORP 2024 – 116)

Thank you for your request for information which the Trust received on 11th June 2024.

Your Request:

Job Planning			
<i>For each of the staff group categories:</i>	Consultants	AHPs	Advanced Nurse Practitioners
Does your organisation use job planning software to job plan this staff group? (YES/NO)			
If the response was YES to question 1, what is the name of your job planning software?			
What is the contract start date for the job planning software? (dd/mm/yyyy)			
What is the contract expiry date for the job planning software? (dd/mm/yyyy)			
How many licenses is your contract for?			
Appraisals			
<i>For each of the staff group categories:</i>	Medics	AHPs	Nurses
Does your organisation use software to manage appraisals for this staff group? (YES/NO) <i>(Note: Medical appraisal guide (MAG) model appraisal form is not a technology in this regard)</i>			
If the response was YES to question 1, what is the name of your appraisals software?			
What is the contract start date for the appraisals software? (dd/mm/yyyy)			
What is the contract expiry date for the appraisals software? (dd/mm/yyyy)			
How many licenses is your contract for?			

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Velindre University NHS Trust is happy to receive communication in Welsh or English.





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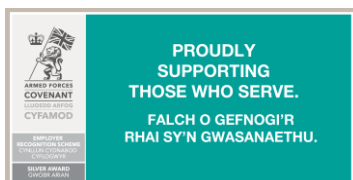
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Please find the Trust's response below:

Job Planning			
<i>For each of the staff group categories:</i>	<i>Consultants</i>	<i>AHPs</i>	<i>Advanced Nurse Practitioners</i>
Does your organisation use job planning software to job plan this staff group? (YES/NO)	Yes	No	No
If the response was YES to question 1, what is the name of your job planning software?	L2P		
What is the contract start date for the job planning software? (dd/mm/yyyy)	31/03/2024		
What is the contract expiry date for the job planning software? (dd/mm/yyyy)	30/03/2027		
How many licenses is your contract for?	100		

Appraisals			
<i>For each of the staff group categories:</i>	<i>Medics</i>	<i>AHPs</i>	<i>Nurses</i>
Does your organisation use software to manage appraisals for this staff group? (YES/NO) <i>(Note: Medical appraisal guide (MAG) model appraisal form is not a technology in this regard)</i>	Yes	Yes	Yes
If the response was YES to question 1, what is the name of your appraisals software?	MARS	ESR	ESR
What is the contract start date for the appraisals software? (dd/mm/yyyy)	Not known, system is for 'All Wales' and managed by Health Education & Improvement Wales (HEIW) - HEIW.foi@wales.nhs.uk	All Wales	All Wales
What is the contract expiry date for the appraisals software? (dd/mm/yyyy)	As above	Not known	Not known
How many licenses is your contract for?	As above	Not known	Not known

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I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff / Caerdydd
CF15 7QZ

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales
2nd Floor
Churchill House
Churchill Way
Cardiff
CF10 2HH
Telephone: 0330 414 6421
email: wales@ico.org.uk

Yours sincerely

Lauren Fear
Director of Corporate Governance and Chief of Staff
Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

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