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Ymddiriedolaeth GIG
Prifysgol Felindre
Velindre University
NHS Trust



Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre
Velindre University NHS Trust Headquarters
2 Cwrt Charnwood
Heol Billingsley
Parc Nantgarw
Caerdydd/Cardiff
CF15 7QZ
Ffôn/Phone : (029) 20196161
<https://velindre.nhs.wales>

Date: 14th May 2024
Ref: CORP 2024 - 084

Dear xxx

Freedom of Information request: Spend on Office Supplies and Associated Products (CORP 2024 – 084)

Thank you for your request for information which the Trust received on 18th April 2024.

Your Request:

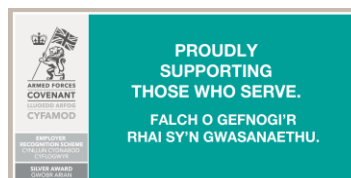
- *Spend on Office supplies and associated products for the below financial years:*
 - *1st April 2022 – 31st March 2023*
 - *1st April 2023 – 31st March 2024*
- *Start date & duration of Contract?*
- *Is there an extension clause in the contract and, if so, the duration of the extension?*
- *Has a decision been made yet on whether the contract is to be either extended or renewed?*
- *Who is the senior officer (outside of procurement) responsible for the contract?*
- *Name of Incumbent Supplier?*
- *How long have you traded with them?*
- *If you publish your register of contracts and purchasing, can you please provide a website link.*
- *In addition, can you confirm if you have a contract in place for Tail End Spend.*

Please find the Trust's response below:

Our office supplies and associated products are sourced through NWSSP – please redirect your request to shared.services@wales.nhs.uk. You can refer to the following link:
<https://nwssp.nhs.wales/ourservices/procurement-services/documents/>

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

Mae Ymddiriedolaeth GIG Prifysgol Felindre yn hapus i dderbyn gohebiaeth yn y Gymraeg neu'r Saesneg.
Velindre University NHS Trust is happy to receive communication in Welsh or English.





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Gwasanaeth Gwaed Cymru
Welsh Blood Service



Canolfan Ganser Felindre
Velindre Cancer Centre

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You should forward your complaint to:

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff / Caerdydd
CF15 7QZ

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales
2nd Floor,
Churchill House,
Churchill Way,
Cardiff,
CF10 2HH
Telephone: 0330 414 6421
email: wales@ico.org.uk

Yours sincerely

Lauren Fear
Director of Corporate Governance and Chief of Staff
Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff
CF15 7QZ

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