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Ymddiriedolaeth GIG
Prifysgol Felindre
Velindre University
NHS Trust



Gwasanaeth Gwaed Cymru
Welsh Blood Service

Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre
Velindre University NHS Trust Headquarters
2 Cwrt Charnwood
Heol Billingsley
Parc Nantgarw
Caerdydd/Cardiff
CF15 7QZ



Canolfan Ganser Felindre
Velindre Cancer Centre

Ffôn/Phone : (029) 20196161
<https://velindre.nhs.wales>

Date: 13th December 2023
Ref: CORP 2023 - 167

Dear xxxxxx

Freedom of Information request: Electronic Patients Records System (CORP 2023 – 167)

Thank you for your request for information which the Trust received on 16th October 2023.

We apologise for the delay in responding.

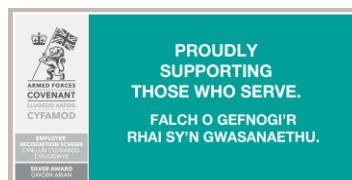
Your Request:

1. *What Electronic Patients Records System do you use and when was it implemented?*
2. *Does the Trust scan paper records? If yes, do you*
 - a. *scan day forward and legacy records? or*
 - b. *just day forward records?*
3. *Is above handled*
 - a. *In house by your own scanning team?*
 - b. *Outsourced to an off-site external service provider?*
 - c. *On site by an external provider?*
 - d. *Combination of above?*
4. *If any of the above outsourced, please name provider(s) and details of when the contract(s) ends*
5. *What route to market used to obtain these services (a) open tender (b) framework - if yes, which one?*
6. *Do you have a published road map for paper-free at point of care 'Digital at point of care'? If yes, please provide a copy or link to this document*
7. *Finally, please advise names of any individuals involved in this process including your Medical Records Manager (b) Chief Information Officer (c) Digital Project Lead?*

Please find the Trust's response below:

1. What Electronic Patients Records System do you use and when was it implemented?

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Velindre University NHS Trust is happy to receive communication in Welsh or English.





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The Trust uses Welsh Patient Administration System (WPAS), Welsh Clinical Portal (WCP) and Welsh Nursing Care Record (WNCR), implemented in November 2022.

2. **Does the Trust scan paper records? If yes, do you;**
 - a. **Scan day forward and legacy records or**
 - b. **Just day forward records**

The Trust scans paper correspondence and results not available on the electronic system.

3. **Is above handled**
 - a. **In house by your own scanning team?**
 - b. **Outsourced to an off-site external service provider?**
 - c. **On site by an external provider?**
 - d. **Combination of above?**

The Trust handles this in-house with one member of staff.

4. **If any of the above outsourced, please name provider(s) and details of when the contract(s) ends**

Not applicable.

5. **What route to market used to obtain these services (a) open tender (b) framework - if yes, which one?**

Not applicable.

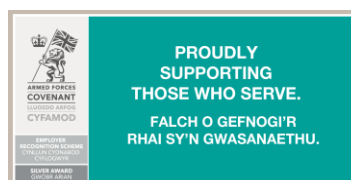
6. **Do you have a published road map for paper-free at point of care 'Digital at point of care'? If yes, please provide a copy or link to this document**

The Trust does not currently have a road map, but it is on our Integrated Medium Term Plan (IMTP) to digitise the paper record.

7. **Finally, please advise names of any individuals involved in this process including your Medical Records Manager (b) Chief Information Officer (c) Digital Project Lead?**

The Trust has a legal obligation to comply with the Data Protection Act 2018 and

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the retained EU GDPR 679/2016 (known as UK GDPR). As you have requested information about someone other than yourself, the Trust has applied an Absolute Exemption under Section 40(1) and (2)(a) of the Freedom of Information Act 2000 which states:

- (1) *Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.*
- (2) *Any information to which a request for information relates is also exempt information if—*
 - (a) *it constitutes personal data which does not fall within subsection (1)*

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

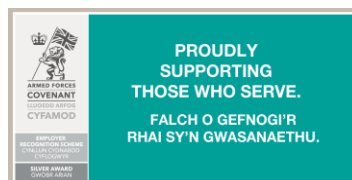
You should forward your complaint to:-

Mr Ian Bevan via FOI.VUNHST@wales.nhs.uk
Head of Information Governance
Velindre University NHS Trust
2, Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff / Caerdydd
CF15 7QZ
Tel / Ffon - 029 20196161

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:-

Information Commissioner's Office - Wales
2nd Floor,
Churchill House,
Churchill Way,
Cardiff,
CF10 2HH
Telephone: 0330 414 6421
email: wales@ico.org.uk

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Yours sincerely

Lauren Fear

Director of Corporate Governance and Chief of Staff

Velindre University NHS Trust
2 Charnwood Court
Heol Billingsley
Parc Nantgarw
Cardiff, CF15 7QZ

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