



**GIG**  
CYMRU  
**NHS**  
WALES

Ymddiriedolaeth GIG  
Prifysgol Felindre  
Velindre University  
NHS Trust



Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre  
Velindre University NHS Trust Headquarters  
2 Cwrt Charnwood  
Heol Billingsley  
Parc Nantgarw  
Caerdydd/Cardiff  
CF15 7QZ



Ffôn/Phone : (029) 20196161  
<https://velindre.nhs.wales>

Date: 3<sup>rd</sup> January 2024  
Ref: CORP 2023 - 195

Dear xxxx

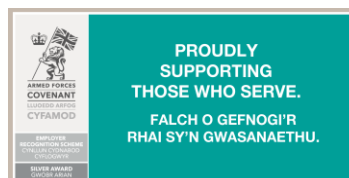
### **Freedom of Information request: Rostering (CORP 2023 - 195)**

Thank you for your request for information which the Trust received on 29 November 2023.

Your Request:

1. *Please provide the roosting solution used for the below staffing groups. Where more than one supplier is used for each staff group, please provide the name of each supplier.*
  - *Medical & Dental*
  - *Nursing & Health Care Assistants*
  - *Scientific, Therapeutic & Technical Staff including of Allied Health Professionals*
  - *Administration and Estates*
2. *Please list below the staffing groups where e-roosting is currently live and being used?*
3. *Please tick the below Medical Specialties that are currently rostered on the system-*
  - *General Medicine*
  - *General Surgery*
  - *Anaesthetics*
  - *Obstetrics and Gynaecology*
4. *What percentage of workforce are rostered on the system? Please list the percentages by the staffing groups listed below-*
  - *Medical & Dental*
  - *Nursing & Health Care Assistants*
  - *Scientific, Therapeutic & Technical Staff including of Allied Health Professionals*
  - *Administration and Estates*
5. *What is the contract start date for your roosting supplier/suppliers? Please list the name of the supplier and contract start date.*
6. *What is the contract end date for your roosting supplier/suppliers? Please list the name of the supplier and contract end date.*
7. *What was the annual cost of your roosting supplier/ suppliers for the financial year 22/23 (April 2022 - March 2023)?*
8. *Are there any exit costs incurred for changing roosting supplier/ suppliers? If yes, please state the exit cost for each supplier.*
9. *Did the organisation use a framework to procure your roosting supplier/ suppliers? Please state the name of the supplier and framework it was procured from.*

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10. From the table below please indicate which interfaces are being used and at what frequency?

Interface	In/Out	Daily	Weekly	Monthly	Ad-Hoc
ESR Generic Attendance Inbound Interface	Out				
ESR Generic Absence Inbound Interface	Out				
ESR Generic Outbound Interface	In				
E-Job Planning	In/Out				
Junior Doctors	In/Out				
Staffbank / Agency	In/Out				
Identity Provider Servers	In/Out				

11. Please provide the name of the organisations GOSWH (Guardian of safe working hours)

12. Please provide the name of the organisations Lead Registrar

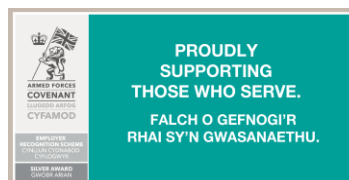
13. Please provide the name of the organisations Medical Education Director

14. Please provide the name of the chair of the Junior Doctors forum

Please find the Trust's response below:

- Please provide the rostering solution used for the below staffing groups. Where more than one supplier is used for each staff group, please provide the name of each supplier.**
  - Medical & Dental** – No system in place
  - Nursing & Health Care Assistants** - The Trust uses Allocate (RLDatix) in Velindre Cancer Centre and ERS (E-Rostering, an in-house system) in the Welsh Blood Service.
  - Scientific, Therapeutic & Technical Staff including of Allied Health Professionals** – No system in place
  - Administration and Estates** – No system in place
- Please list below the staffing groups where e-rostering is currently live and being used?**  
The Trust only uses e-rostering for Nursing and Health Care Assistants.
- Please tick the below Medical Specialties that are currently rostered on the system-**
  - General Medicine** – Not applicable to the Trust.
  - General Surgery** – Not applicable to the Trust.
  - Anaesthetics** – Not applicable to the Trust.
  - Obstetrics and Gynaecology** – Not applicable to the Trust.

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**4. What percentage of workforce are rostered on the system? Please list the percentages by the staffing groups listed below-**

- **Medical & Dental** – Not applicable to the Trust.
- **Nursing & Health Care Assistants** Allocate (Velindre Cancer Centre) – 97% and ERS (Welsh Blood Service) – approximately 75%.
- **Scientific, Therapeutic & Technical Staff including of Allied Health Professionals** – Not applicable to the Trust.
- **Administration and Estates** – Not applicable to the Trust.

**5. What is the contract start date for your rostering supplier/suppliers? Please list the name of the supplier and contract start date.**

The start date for the contract with RL Datix (Allocate) was January 2021.

**6. What is the contract end date for your rostering supplier/suppliers? Please list the name of the supplier and contract end date.**

The end date for the contract with RL Datix is January 2026.

In relation to questions **7- 9**, the information you are requesting is held by the NHS Wales Shared Services Partnership (NWSSP) on an All Wales basis. The Trust therefore is unable to provide a response to your request on their behalf.

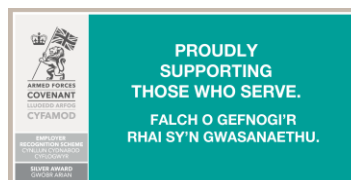
In order to comply with our obligation to advise and assist under Section 16 of the Act, I advise that you email them directly at the address shown below:

[shared.services@wales.nhs.uk](mailto:shared.services@wales.nhs.uk)

**10. From the table below please indicate which interfaces are being used and at what frequency?**

Interface	In/Out	Daily	Weekly	Monthly	Ad-Hoc
ESR Generic Attendance Inbound Interface	Out	x			
ESR Generic Absence Inbound Interface	Out	x			
ESR Generic Outbound Interface	In	x			
E-Job Planning	In/Out				
Junior Doctors	In/Out				
Staffbank / Agency	In/Out				
Identity Provider Servers	In/Out				

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### 11. Please provide the name of the organisations GOSWH.

This is not applicable to the Trust – it is only relevant to the 2016 Junior Doctor contract, which has not been adopted In Wales – in Wales the banding system acts as a financial safeguard to disincentivise safe hours and rest limit breaches.

### 12. Please provide the name of the organisations Lead Registrar

The Trust does not have a Lead Registrar post.

### 13. Please provide the name of the organisations Medical Education Director

The Trust has a legal obligation to comply with the Data Protection Act 2018 and the retained EU GDPR 679/2016 (known as UK GDPR). As you have requested information about someone other than yourself, the Trust has applied an Absolute Exemption under Section 40(1) and (2)(a) of the Freedom of Information Act 2000 which states:

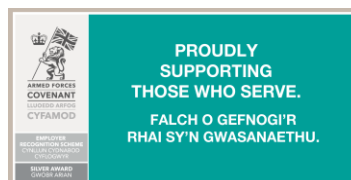
- (1) *Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.*
- (2) *Any information to which a request for information relates is also exempt information if -*
  - (a) *it constitutes personal data which does not fall within subsection (1).*

### 14. Please provide the name of the chair of the Junior Doctors forum

This is not applicable to the Trust – the role is only relevant to the 2016 Junior Doctor contract, which has not been adopted in Wales – the purpose of this forum under the 2016 contract is to scrutinise the use of fine money and spending reported in the GOSWH accounts - *in Wales the banding system acts as a financial safeguard to disincentivise safe hours and rest limit breaches and no fines are payable* – VUNHST does, however, have a Junior Medical Staffing Committee. As above, the Trust applies an Absolute Exemption under Section 40(1) and (2)(a).

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

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You should forward your complaint to:

Mr Ian Bevan via [FOI.VUNHST@wales.nhs.uk](mailto:FOI.VUNHST@wales.nhs.uk)  
Head of Information Governance  
Velindre University NHS Trust  
2, Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff / Caerdydd  
CF15 7QZ  
Tel / Ffon - 029 20196161

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales  
2nd Floor,  
Churchill House,  
Churchill Way,  
Cardiff,  
CF10 2HH  
Telephone: 0330 414 6421  
email: [wales@ico.org.uk](mailto:wales@ico.org.uk)

Yours sincerely

**Non Gwilym**  
**Assistant Director of Communications and Engagement**  
**Signed for and on behalf of Lauren Fear**  
**Director of Corporate Governance and Chief of Staff**  
Velindre University NHS Trust  
2 Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff  
CF15 7QZ

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