



**GIG**  
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WALES

Ymddiriedolaeth GIG  
Prifysgol Felindre  
Velindre University  
NHS Trust



Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre  
Velindre University NHS Trust Headquarters  
2 Cwrt Charnwood  
Heol Billingsley  
Parc Nantgarw  
Caerdydd/Cardiff  
CF15 7QZ



Ffôn/Phone : (029) 20196161  
<https://velindre.nhs.wales>

Date: 20<sup>th</sup> December 2023  
Ref: CORP 2023 - 192

Dear xxxx

**Freedom of Information request: Ownership of Corporate Property, Facilities, Estates and Asset Information (CORP 2023 - 192)**

Thank you for your request for information which the Trust received on 27<sup>th</sup> November 2023.

Your Request:

*I would be most grateful if you would provide me, under the Freedom of Information Act, the following information regarding your facilities management approach:*

*A tiered hierarchy of people within your organisation that are responsible for Estates, Property, CAFM, Finance and Facilities for your organisation. Please provide their name, job title and email address where possible. i.e. Estates Directors, Facilities Managers, Operations Directors etc.*

Please find the Trust's response below:

The Trust has a legal obligation to comply with the Data Protection Act 2018 and the retained EU GDPR 679/2016 (known as UK GDPR). As you have requested information about someone other than yourself, the Trust has applied an Absolute Exemption under Section 40(1) and (2)(a) of the Freedom of Information Act 2000 which states:

- (1) *Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.*
- (2) *Any information to which a request for information relates is also exempt information if—*
  - (a) *it constitutes personal data which does not fall within subsection (1)*

However, in order to comply with our obligation under Section 16 of the Act (duty to advise and assist), we have provided a structure chart for the Estates Department and the Finance Department below.

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to

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Velindre University NHS Trust is happy to receive communication in Welsh or English.





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complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.  
You should forward your complaint to:

Mr Ian Bevan via [FOI.VUNHST@wales.nhs.uk](mailto:FOI.VUNHST@wales.nhs.uk)  
Head of Information Governance  
Velindre University NHS Trust  
2, Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff / Caerdydd  
CF15 7QZ  
Tel / Ffon - 029 20196161

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:

Information Commissioner's Office - Wales  
2nd Floor,  
Churchill House,  
Churchill Way,  
Cardiff,  
CF10 2HH  
Telephone: 0330 414 6421  
email: [wales@ico.org.uk](mailto:wales@ico.org.uk)

Yours sincerely

**Lauren Fear**  
**Director of Corporate Governance and Chief of Staff**  
Velindre University NHS Trust  
2 Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff  
CF15 7QZ

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# Finance Structure

Director of Finance

Deputy Director of Finance

Head of Value Based Healthcare

Head of Finance Business Partnering

Head of Financial Planning and Reporting

Head of Financial Operations

Deputy Head of Commercial and Contract Management

Deputy Head of Finance Business Partnering

Financial Services and Accounting Manager

Head of Information Governance

VBHC Project Manager

VBHC Project Manager

Senior Finance Business Partner RD&I

Senior Finance Business Partner VCS

Senior Finance Business Partner WBS

Service Improvement and Costing Accountant

Senior Finance Business Partner Corporate

Financial Accountant

Financial Accountant

Financial Accountant

Business Partner

Business Partner (3 x)

Business Partners (3 x)

Value and Costing Analyst

Business Partner

Senior Finance Officer

Finance Officer

Accounts Receivable (1 x)

Accounts Receivable (2 x)

Financial Systems

Systems and Ledger Manager

Accountancy Support Officer

Finance Officers (2 x)

Management Accounts Assistant

# Approved Estates Management Structure VUNHST

