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WALES**

Ymddiriedolaeth GIG  
Prifysgol Felindre  
Velindre University  
NHS Trust



Gwasanaeth Gwaed Cymru  
Welsh Blood Service

Pencadlys Ymddiriedolaeth GIG Prifysgol Felindre  
Velindre University NHS Trust Headquarters  
2 Cwrt Charnwood  
Heol Billingsley  
Parc Nantgarw  
Caerdydd/Cardiff  
CF15 7QZ



Canolfan Ganser Felindre  
Velindre Cancer Centre

Ffôn/Phone : (029) 20196161

<https://velindre.nhs.wales>

Date: 7<sup>th</sup> November 2023

Ref: CORP 2023 -138

Dear \*\*\*\*\*,

**Freedom of Information request: Contract for CCTV maintenance (CORP 2023-138)**

Thank you for your request for information which the Trust received on 29<sup>th</sup> August 2023.

Your request:

The information I require is to do with the organisation's CCTV maintenance and support contract.

Please can you send me the information stated below:

1. *Supplier of the contract for CCTV maintenance and support*
2. *How much does the Org/s spend annually with the supplier? (if multiple suppliers please list the annual spend for each)*
3. *What is the renewal date of this contract?*
4. *What is the duration of the contract?*
5. *What is the review date of this contract? If possible the likely outcome of this review*
6. *The primary brand of the CCTV equipment. I don't require the model just the brand. If there is various brands could you please list?*
7. *What is the total number of cameras in use/under this contract?*
8. *The description of the services provided under this contract. Please state if this contract includes more than just CCTV services.*
9. *Contact details of the employee responsible for the contract between the supplier and the organisation. Can you please provide me with their full contact details*

*If there is no CCTV maintenance contract in place*

1. *What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.*
2. *How much is the average annual spend on the in-house maintenance?*

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3. *How many cameras are in use?*
  4. *Is there a plan to review this at any point, if so what would the date be?*
  5. *Who is in charge of overseeing the in-house maintenance?*
- If there is no maintenance contract or in-house maintenance in place, is there a ad-hoc agreement?*

*If yes,*

1. *Who is the supplier? Is this varies could you please list?*
2. *What is the brand of CCTV cameras in use? if there is variety could you please send me a list? I do not need the serial number or model just the brand.*
3. *How many cameras are in use?*
4. *How much is the average annual spend on the ad-hoc agreement?*
5. *What is the date it is to be reviewed?*

Please find the Trust's response below:

<u>Request</u>	<u>Welsh Blood Services</u>	<u>Velindre Cancer Centre</u>
<b>Supplier of the contract for CCTV maintenance and support</b>	Tremorfa Limited	Avon Alarms Limited
<b>Annual spend with the supplier</b>	£2208.52	£5000
<b>What is the renewal date of this contract?</b>	17/05/2024	21/10/2015
<b>What is the duration of the contract?</b>	12 months	36 months + 12 +12
<b>What is the review date of this contract? If possible the likely outcome of this review</b>	March 2024 – possible extension	2025 for option to extend for further 12 months
<b>The primary brand of the CCTV equipment.</b>	HIK Vision	Sony
<b>What is the total number of cameras in use/under this contract?</b>	33	68

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<b>The description of the services provided under this contract.</b>	General maintenance and cleaning of cameras, and intruder alarm monitoring	General maintenance and cleaning of cameras, door access and intruder alarm monitoring
<b>Contact details of the employee responsible for the contract between the supplier and the organisation.</b>	Absolute Exemption applied under Section 40(1) and (2)(a) FOIA 2000	Absolute Exemption applied under Section 40(1) and (2)(a) FOIA 2000

The Trust has a legal obligation to comply with the Data Protection Act 2018 and the retained EU GDPR 679/2016 (known as UK GDPR). As you have requested information about someone other than yourself in question 9, the Trust has applied an Absolute Exemption under Section 40(1) and (2)(a) of the Freedom of Information Act 2000 which states

*(1) Any information to which a request for information relates is exempt information if it constitutes personal data of which the applicant is the data subject.*

*(2) Any information to which a request for information relates is also exempt information if—*

*(a) it constitutes personal data which does not fall within subsection (1)*

However, in order to provide you with information under its obligation with Section 16 of the Act (duty to advise and assist), please use the following email address:

[ProcurementServicesenquiries@wales.nhs.uk](mailto:ProcurementServicesenquiries@wales.nhs.uk)

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As there are contracts in place, the further questions are not applicable.

I trust this answers your request for information, however, should you not be satisfied with the information supplied or the process of supplying it, you have a right to complain and request a review. Please note that you must submit a request for a review within 40 days of the date of this letter.

You should forward your complaint to:-

Mr Ian Bevan via [FOI.VUNHST@wales.nhs.uk](mailto:FOI.VUNHST@wales.nhs.uk)  
Head of Information Governance  
Velindre University NHS Trust  
2, Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff / Caerdydd  
CF15 7QZ  
Tel / Ffon - 029 20196161

Should you wish to take your complaint further, if you are still unhappy with the decision after review, you can contact the:-

Information Commissioner's Office - Wales  
2nd Floor,  
Churchill House,  
Churchill Way,  
Cardiff,  
CF10 2HH  
Telephone: 0330 414 6421  
email: [wales@ico.org.uk](mailto:wales@ico.org.uk)

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Yours sincerely,

Lauren Fear  
Director of Corporate Governance and Chief of Staff  
Velindre University NHS Trust  
2 Charnwood Court  
Heol Billingsley  
Parc Nantgarw  
Cardiff  
CF15 7QZ

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